



www.welfordvillage.org.uk
 c/o 20 Styles Place Yelvertoft, Northamptonshire, NN6 6LR
 Tel: 07767 976448
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Minutes of the Parish Council Ordinary Meeting

Thursday 27th June 2024 at 19.30 hrs in Welford Village Hall.

Attendees: Mr W Hughes (Chairman), Mr. N Brotherton, Dr. M. Gorrod, Mr. McCullagh, Mr Curtis.

Clerk: Mrs Clare E Valentine

Members of Public: 4 and Unitary Councillor Parker

24/180	TO RECEIVE APOLOGIES OF ABSENCE Apologies of absence received and approved for Councillor Phelan (Personal)								
24/181	1. TO CONSIDER ANY APPLICATIONS FOR CO-OPTION AS A COUNCILLOR. A member of public was thanked for expressing interest in joining and has received application forms.								
24/182	1. TO RECEIVE AND SIGN DECLARATION FOR ACCEPTANCE OF OFFICE, REGISTERABLE INTERESTS, CODE OF CONDUCT AND GDPR FORMS FROM COUNCILLORS OUTSTANDING FROM THE MAY ANNUAL MEETING. Documentation completed and signed. 2. TO CONFIRM ANY DECLARATIONS OF INTEREST ON THE AGENDA & DISPENSATION REQUESTS Councillor Gorrod advised he is a member of the Tennis Club. Councillor Brotherton advised declaration in payment for the additional playing field gate keys cut item 24/189 e)								
24/183	<u>APPROVAL OF MINUTES</u>								
	It was RESOLVED to approve the minutes of the Parish Council meeting held on Thursday 23 rd May 2024 as a correct record. Item 247/24 c) last sentence: <i>“Continue to investigate ideas”</i> removed.								
24/184	<u>PUBLIC PARTICIPATION</u>								
	A member of public request an update on the replacement seat near Westfield Crescent. It is understood that there is a bench from the Sports Field Association that is being restored and will hopefully be donated when it is ready. A member of public advised there were cars parked recently in the gateway to the WYCC. A member of public requested to update the council on defibrillators (matter on the agenda for discussion).								
24/185	<u>PLANNING</u>								
a)	To consider planning applications and those not otherwise on the agenda								
b)	<u>NEW APPLICATIONS</u> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">2024/2572/LBC</td> <td style="width: 45%;">School House 3 West Street Welford NN6 6HU</td> <td style="width: 20%;">Listed building consent for replacement of kitchen windows & part of bathroom window to front of property</td> <td style="width: 20%;">Comments 09.07.24</td> </tr> <tr> <td>2024/2837/FULL</td> <td>17 Newlands Road Welford NN6 6HR</td> <td>Proposed first floor extension to the rear</td> <td>Comments 01.07.24</td> </tr> </table> <p>2024/2572/LBC – It was RESOLVED to support the application 2024/2837/Full – It was RESOLVED to support the application</p> <p><u>AWAITING DECISION/COMMENT – West Northants Council</u> E/2024/5797 - Passage adjacent to 27 High Street Welford NN6 6HT</p> <p>Link: Planning application search - Planning register Planning register West Northamptonshire Council (planning-register.co.uk) https://wnc.planning-register.co.uk</p>	2024/2572/LBC	School House 3 West Street Welford NN6 6HU	Listed building consent for replacement of kitchen windows & part of bathroom window to front of property	Comments 09.07.24	2024/2837/FULL	17 Newlands Road Welford NN6 6HR	Proposed first floor extension to the rear	Comments 01.07.24
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24/186	<u>WORKING WITH LOCAL GROUPS, ORGANISATIONS AND NEED FOR VOLUNTEERS</u>								
	There are several groups and organisations in Welford. 1. How can the Parish Council support and help groups and work to encourage community engagement for the benefit of the village? Including encouraging volunteer help. It was RESOLVED the Chairman, and the Clerk would draft a letter and circulate to the multiple groups in the village to encourage support and representation. This encompasses item 2.								



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	<p>2. We need four more Councillors to form a full council, and this will help us to provide the best possible service to the village.</p> <p>Volunteers currently needed for:</p> <ol style="list-style-type: none"> 1. Speed Indicator Devices 2. Defibrillators 3. Speed Watch Team 4. Neighbourhood Watch 5. Police Liaison Representative (PLR is a Councillor)
24/187	MATTERS ARISING AND OUTSTANDING FROM THE MEETING OF THE 25th April 2024
	<p>a) To consider a request from Welford Tennis Club - funding/support.</p> <p>The Clerk suggested setting up the Parish Council as the Sole Trustee to the Tennis Club. The Tennis Club can continue to operate under a management committee as a Tennis Club charitable trust. This way the club will have opportunities to seek grants but continue to function. It would require a constitution and the Council could view the accounts annually and at least 1- 2 council members are on the committee. The Clerk offered to draw up a draft constitution as an example, but requested the Tennis Club find out their end how easy it would be for them to become a charitable trust from their current private status first. The Parish Council RESOLVED they would also like to consider other options first, and to revisit the matter at the July meeting with more information. The Clerk advised that there are now fewer funding opportunities for Parish Councils as there is an expectation that funds are drawn from precept. If the PC is to become a sole trustee to the Tennis Club Charitable Trust, it would allow the Tennis Club to seek a wider range of grants directly the Parish Council would unlikely be eligible to apply for.</p>
	<p>b) Trees in the spinney over hanging The Leys</p> <p>It was RESOLVED to contact a tree surgeon to carry out a risk assessment and quote for tree work to the back of The Spinney. The survey and any work would be considered later in the year after nesting season. Any branches overhanging private properties at present, the Parish Council will approve necessary trimming and pruning providing they contact West Northants Council Natural Environment Officer (Planning) first for the relevant permission.</p>
	<p>c) The development at Lutterworth East.19/00250/OUT Updates for consideration regarding Welford Action Group and Husbands Bosworth Parish Council LGV and HGV routes through the villages. It was RESOLVED to carry over the matter. A member of public has volunteered to find out more information. The Parish Council has contacted Welford Action Group for a copy of the letter to draft a response of support.</p>
	<p>d) Northamptonshire ACRE- Rural House Enabler Programme - June 27th from 12:00 to 1:00 PM. To discuss the urgent issue of affordable housing in Northamptonshire and introduce their innovative Rural Housing Enabler project. – Noted</p>
	<p>e) Solar Farm Community Fund and MoU – discuss and agree next steps. Blenheim Renewables contacted the Parish Council and have requested a meeting with the Chairman. Chairman to arrange.</p>
	<p>f) To consider quotes for defibrillator cabinet at the garage and replacement pads. Pads: £73.99 + VAT Risk assessment Products https://risk-assessment-products.co.uk/cu-medical-i-pad-sp1-adult-electrode-pads/?awc=27477_1718917646_4318a2ff30abacf99c7b669cc3b5501f .Cabinet: £450.00 + VAT https://defibwarehouse.co.uk/shop/cabinets-brackets/aed-protect-outdoor-defibrillator-cabinet-locked/?gad_source=1&gclid=EAlalQobChMlzoeyYzrhgMVIZdQBh2RagWpEAQYBCABEGJRafD_BwE similar to existing cabinet. It was RESOLVED to approve the purchase of the pads and cabinet at the garage that requires replacing. The Chairman offered to take over the management of the Defibrillators and will register on The Circuit. Thanks were given to Sarah Gorrod for looking after the defibrillators.</p>



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	<p>g) Playing Field Gate key access: consider creating a parking area on playing field using suitable grass mesh to avoid obstruction of emergency entrance/exit. New/parking access proposal ideas to solve the ongoing parking problem. See supporting document below.</p> <p>The Clerk prepared a proposal for alternative parking options inside the Playing field and for the WYCC. Looking at heavy duty grass matting that allows the grass to continue to grow but ground can be parked on inside the entrance on the left. Additional options with barriers and posts to identify the parking area and where public walk. It was RESOLVED the Chairman will work with the Clerk on the suggested proposal and cost options. A member of public has volunteered to look at funding options and mentioned that residents had also suggested removing the entrance wall installed by the WYCC and allow parking either side on the grass to help elevate the parking and traffic issues. Council members are concerned about the safety of children and pedestrians and blocking the entrance gates for emergency services.</p> <p>h) Consider quotes for emergency locking key box at the playing field. Still looking at this - suggested option not available – on hold please see proposal first. So not to delay the lock box on the entrance gate area Councillor Gorrod suggested repurposing the lock key box from the defib cabinet due to be replaced or the one from the telephone box. Up to £100.00 has already been approved and Councillor Gorrod has the information to register with East Midlands Ambulance and will circulate the details . A handyman is needed to fit the box.</p> <p>i) To consider quote from Wartnaby Hefford regarding Land Registry re Spinney Boundary and substation. The Clerk has contacted National Grid for files and permissions around registering the land where the substation is located. Further information is required for the Solicitor- Clerk to speak to Councillor Brotherton. It is initially estimated to cost around £3K for the registering of the parcel of land and updating Land Registry and the Parish Council would like to continue with obtaining a Solicitor quote.</p> <p>j) West Northants Council Transfer of the Pocket Park land to Welford Parish Council. The Clerk has chased up the matter and no response. As the matter has been ongoing for some period Unitary Councillor Parker has offered to help.</p> <p>k) Update on the proposal agreement with owners to manage green space WP 4/6 off Newlands Road in accordance with Neighbourhood Plan Policy W4 - Allocation of New Public Spaces. Councillor Brotherton advised the progress is slow and it is gradually going through the chain.</p> <p>l) Village Gateways – consider refurbish/repair/upgrade. The Clerk suggested the village entrance/gateways could be improved and refurbished. The Council advised that a member of public had tried and was unsuccessful with Highways in the past. It was RESOLVED the Clerk to look in this.</p>
24/188	REPORTS
	<p>a) Highways - To consider any Highways matters for action. To note issues can be reported directly to www.fixmystreet.northamptonshire.gov.uk - Noted</p> <p>b) Streetlights – The additional solar LED by the Bridge on order – need to confirm location The Clerk has sent in photos of the location, but a meeting still need to be arranged with the contractor to confirm the exact position of the new light. It was also reported a member of public has reversed into a light unit and the maintenance contractor and insurance has been notified. Councillor Gorrod advised a light is pointing in the wrong direction at the end of Church Street and is pointing down the High Street. Report for repair.</p> <p>c) Playing field and annual Inspection- report completed. Consider quotes. A list of work has been circulated to a number of contractors and we are awaiting quotes. A Member of public raised concern about a bench in the playing field and Councillor Brotherton to check and tape off. Suspects is rickety and needs to be on the list of repairs.</p>



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	<p>d) Village maintenance for 2024/2025</p> <p>It was reported the grass mowing has not been as good this year and some areas around the village have been left untidy and missed. It was also noted that if the contractor arrives too early the dew on the grass does not help. A weed spray is needed around the village and the grass cutting needs addressing to ensure all is correct.</p> <p>e) Reinstatement of Highways verge on Northampton Road near bus stop</p> <p>f) It was noted there is no change – with Highways.</p> <p>g) Village hall updates for consideration</p> <p>No updated in absence of Councillor Phelan at the meeting.</p>																																								
24/189	<u>FINANCES</u>																																								
	<p>a) It was RESOLVED to approve the Unity Trust Bank balance at 20.06.24 Instant Access Account £33,375.68 and Current Account £29,971.40</p> <p>b) It was RESOLVED to approve the Bank Reconciliation and Councillor McCullagh to confirmed review of accounts.</p> <p>c) To note payments made in May for late April payroll. Clerk £0.20p and M Ainsworth £15.30. To note B Osbourne Payroll Invoice March 24 £69.00 also duplicated in April. This was noted.</p> <p>d) Consider payroll provider options. It was RESOLVED the Clerk can see Payroll quotes.</p>																																								
	<p>e) It was RESOLVED to approve the following payments for June 2024. To note payroll not received at time of agenda.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>PAYEE</th> <th>REASON</th> <th>PAYMENT TYPE</th> <th>Amount £</th> <th></th> </tr> </thead> <tbody> <tr> <td>Staff costs</td> <td>Salaries June 2024</td> <td>BACS</td> <td>708.20</td> <td>LGA 1972 (s112)</td> </tr> <tr> <td>HMRC TAX</td> <td>June 2024</td> <td>BACS</td> <td>134.20</td> <td>LGA 1972 (S112)</td> </tr> <tr> <td>C Valentine</td> <td>mobile</td> <td>BACS</td> <td>4.50</td> <td>LGA 1972 (S111)</td> </tr> <tr> <td>R & G</td> <td>Mowing May 2024 inv 120841</td> <td>BACS</td> <td>1406.40</td> <td>Open Spaces Act 1908 s9,10</td> </tr> <tr> <td>E.On Maintenance</td> <td>Invoice 0124234</td> <td>BACS</td> <td>198.06</td> <td>Highways Act 1980</td> </tr> <tr> <td>N Brotherton</td> <td>Keys reimbursement</td> <td>BACS</td> <td>18.00</td> <td>LGA 1972 (S111)</td> </tr> <tr> <td>SSE Energy</td> <td>May 2024 Street lighting IV01034639</td> <td>DD</td> <td>162.77</td> <td>Highways Act 1980</td> </tr> </tbody> </table>	PAYEE	REASON	PAYMENT TYPE	Amount £		Staff costs	Salaries June 2024	BACS	708.20	LGA 1972 (s112)	HMRC TAX	June 2024	BACS	134.20	LGA 1972 (S112)	C Valentine	mobile	BACS	4.50	LGA 1972 (S111)	R & G	Mowing May 2024 inv 120841	BACS	1406.40	Open Spaces Act 1908 s9,10	E.On Maintenance	Invoice 0124234	BACS	198.06	Highways Act 1980	N Brotherton	Keys reimbursement	BACS	18.00	LGA 1972 (S111)	SSE Energy	May 2024 Street lighting IV01034639	DD	162.77	Highways Act 1980
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24/190	<u>CORRESPONDENCE</u>																																								
	<ul style="list-style-type: none"> • There are several consultations for comment. Open consultations can be found via link: Noted West Northants Consultation Hub https://westnorthants.citizenspace.com/ • Nature Recovery Survey: https://forms.office.com/Pages/ResponsePage.aspx?id=vnQoL47SA0a93788wfev8tahX1aMqXJOImrnZwPrE2FUQ0JOQ0hORjhaMldOMTVXQ0Fa0UtWN0hCMS4u • Employment opportunities at elections West Northamptonshire Council (westnorthants.gov.uk) www.westnorthants.gov.uk/electoral-services/employment-opportunities-elections • NCA LC Membership Survey for Councillors 																																								
24/191	<u>ANY OTHER BUSINESS (NOT FOR DECISION)</u>																																								
	Update of Unity Banking Signatories																																								
24/192	<u>NEXT MEETING DATE:</u> Thursday 25 th July 2024 19:30 Meeting closed at 21:08 hours.																																								

Welford draft proposal ideas for managed access and parking at the Recreation Ground and WYCC June 2024

24/187 g)



GRASS MESH



Option swing gate inside entrance option for parking



Pair of fold down parking posts or automatic/telescopic parking posts inside the gates near the entrance.



FOLD DOWN PARKING POSTS

To the left of the entrance
 Grass parking mats – grass can continue to grow.
 Laid onto of existing grass
 Retains natural look and feel of grassed area. More info see links for suggested ideas.

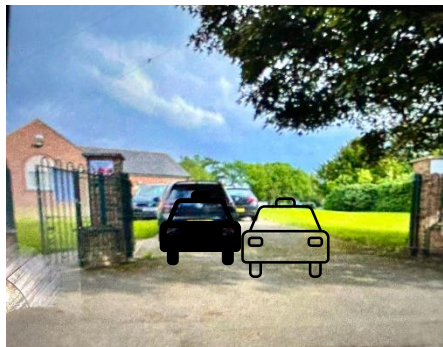
[Grassmats Home - Grassmats Ltd https://grassmats.co.uk/](https://grassmats.co.uk/)
https://www.ultimate-one.co.uk/grass-reinforcement-and-ground-protection-grass-car-parking-c-103_147
 Or [Grass Grids - Grass Parking & Driveway Solutions | EcoGrid](#)



Ornamental bollards / timber bollards or hoops
 Along the left to separate cars and pedestrians could be removable.
 Consider bollards/post/hoops to match opposite entrance side (right) to deter parking on the right & protect the dwelling.
 Rugby based organisation are local such as <https://www.autopa.co.uk/>



Clare E Valentine
 Clerk & RFO to Welford Parish Council



These ideas, allow controlled flow of traffic, needed parking and clears the entrance area on the odd occasions parking is needed for events. Hopefully this manages the solution better and I suggest we purchase large text signage on the gates. I would suggest these are lower cost options to tarmac and within the finances of the Parish Council to help the community keep safe and enjoy the facilities.