

WELFORD PARISH COUNCIL
Meeting of the Parish Council held on
Thursday 27th July 2023 commencing at 7:30pm
in the Village Hall, West Street, Welford

Present

Councillors: Mr. N Brotherton (Chairman), Mr. A. Curtis, Mr. T Forder, Mr. W. Hughes, Mr. T. McCullagh, Mrs. S. Phelan

Clerk: Mr. I Kelly

Public: 4

Minute	Action
23/63 Apologies for Absence:	
Apologies were received from Councillor Dr. M Gorrod which was accepted by the Council.	
23/64 To receive and approve for signature the minutes:	
a) Parish Council Meeting Thursday 22nd June 2023	
b) Planning Meeting Wednesday 5th July 2023	
The minutes of the Parish Council meeting held on Thursday 22 nd June 2023 and the Planning Meeting held on Wednesday 5 th July 2023 were approved	
23/65 To receive an update on outstanding actions and to note any matters arising from the minutes not included on this agenda for report only:	
The Clerk gave the following updates in relation to the action record: <ul style="list-style-type: none"> • The application to make the Elizabethan Public House and Asset of Community Value (ACV) is being monitored by Cllr. Kevin Parker and is with WNC for a decision • Cllr. Brotherton said that he is working on the information required in relation to 6a Northampton Road and the boundary in order that it can be clarified with Land Registry. Clerk to write to owner of 6a Northampton Road to inform them of the ongoing work • Cllr. Brotherton said that he has had a site meeting with the owners of the land off Newlands Road and the proposal for a 21 year lease agreement with a break clause should any development take place was agreed in principle. 	Clerk
23/66 Declarations of Interest and Dispensations:	
None	
23/67 Public Participation;	
The Chairman invited members of the public to raise any issues. It was requested that for people who do not have access to the internet, could a phone number be included for Street Doctor in The Bugle.	Clerk
23/68 Agenda	
a) To consider the installation of additional street lights within the village	
Councillors discussed the installation of the lights and the monies that were available to undertake the work. Cllr. Forder said that that requirement for the lights came from the Neighbourhood Plan and surveys undertaken to identify poorly lit areas of the village. Cllr. McCullagh suggested that the light for Butchers Close could be a solar light. Cllr. Hughes said that there was a cost saving by purchasing a solar light rather than installing a mains powered light for Butchers Close. Councillors agreed to the installation of one solar lamp in Butchers Close, one solar lamp and one mains powered lamp on the A5199 High Street at a cost of £4,306 plus £861.20 VAT	Clerk
b) To consider if Welford Parish Council would like to form part of the Community Governance Review in relation to the Ward boundary review	
Cllr. Brotherton outlined the work that was being undertaken as part of the review and indicated that there were some Parish Meetings held nearby, notably Elkington and Sulby. The Councillors discussed the current boundary area of the Parish and were in agreement	

that there was no need for any changes to be made. The Councillors agreed that it was not necessary to be involved in the review and that should be reported to the review team.	Clerk
c) To approve a spend of £1,000 by Trees for Welford to engage a consultant to look at various sites with a view to providing tree planting plans, at a cost of £1,000 plus VAT	
Councillors discussed the proposal and were advised that Trees for Welford had £1,087.66 left in their funding from the Lottery Grant. Councillors discussed the fee involved and were informed that if the decision was delayed until the next meeting, the planting of new trees would be delayed as that would take place in the autumn. Councillors approved of the spend of £1,000 plus £200.00 VAT for a report by Russell Horsey which will provide tree planting plans.	
d) To note the additional charge of £200 for delivery of the Monkey Bars to the play area	
The Clerk advised Councillors that when the discussions for new play equipment was undertaken at the June meeting, he had included the delivery cost in the papers circulated prior to the meeting for the two pieces of equipment that were being considered. However, when the Councillors agreed to the installation of one item he forgot to include the £200 delivery cost in the final price. Councillors approved the spend of £200 delivery to be added to the cost of the Monkey bars.	
j) Clerk's update	
<p>The Clerk reported the following:</p> <ul style="list-style-type: none"> • Papers relating the early days of the Pocket park have been placed on the village website, these include photographs of people involved in the creation of the area. The papers have also been shared with the Historic Society • The Clerk informed Councillors that there was currently £30,556 in the current account less July/August payments £2,899 which would leave £27,657. The approved large spends being undertaken would amount to about £10,500 leaving £17,157 in the current account. The Clerk proposed moving £10,000 to the savings account to earn interest on money that was not needed at that time. The next Precept payment of £23,250 would be made on the 29th September and would cover the costs for the following 6 months. Councillors agreed that £12,500 should be moved to the savings account 	Clerk
23/69 Planning	
a) To note updates from previous Planning Applications	
The Clerk had previously circulated updates regarding outstanding applications prior to the meeting. The Clerk said that since circulating the update, WNC had informed him that the planning application for Talbot House and the works to the rear of the property had been approved.	
b)2023/5812/LBC Marlow Cottage 47 High Street Welford To replace 5 off windows which are end of life with new hardwood windows in keeping with the existing listed window	
Cllr. Brotherton said that the replacement windows for this application were all double glazed and in keeping with those that were to be replaced and he recommended that the Council approve the works. Councillors agreed that there were no objections or comments in relation to the proposed works.	
23/70 Reports	
a) Highways	
Cllr. Gorrod had submitted a written report that he had reported the drain on Church Lane where the road is falling away into it.	
b) Rights of Way	
Cllr. Gorrod had no issues to report in his written submission.	
c) Playing field	
Cllr. Brotherton reported that the grass had been cut recently. The tree work to the rear of The Leys had also been completed satisfactorily	
d) Welford Youth and Community Centre	
Cllr. Gorrod in his written report said that there had been no recent meeting. WYCC is looking to replace the cooker within the building.	

e) Village Hall:

Cllr. Phelan reported that the Village Hall Committee is looking at their costs and may have to increase their charges. The Committee was also pleased to hear that a street light was to be installed on Butchers Close adjacent to the car park.

23/71 Finances

a) Cllr. McCullagh confirmed an audit of the bank transactions was undertaken on Tuesday 25th July 2023 and was found to be in order.

b) Councillors noted the following bank working balances at Unity Trust on the 16th June 2023

i. Current account: £30,556.04

ii. Savings account: £20,221.14 which includes £113.24 interest for the year

c) Councillors noted the standing order for street lighting paid to SSE on the 18th July 2023 £103.65

d) Councillors noted the payment made, £85.00 to Stefan the Handyman as per minute 23/58d on 29th June 2023

e) Councillors approved the following payments

PAYEE	REASON	£
Staff costs	Salaries July and August	1,567.54
Ian Kelly	Clerk's phone (£69.99) and Postcrete (£6.40)	76.39
R & G	June grass cutting	1,369.78
Village Hall	Hire for Planning Meeting 5th July 2023	15.00

22/72 Date of next meeting: Thursday 28th September 2023

The meeting closed at 8.28pm.

Signed that the Minutes are a true and accurate record

Signed by Chairman

Dated