<u>WELFORD PARISH COUNCIL</u> Meeting of the Parish Council held on Thursday 8th December 2022 commencing at 7:30pm in the Village Hall, West Street, Welford

Present

Councillors: Dr. M Gorrod (Chairman), Mr. N Brotherton, , Mr. A. Curtis, Mr. T. Forder, Mr. W. Hughes, Mr. T. McCullagh, Mrs. S. Phelan Clerk: Mr. I Kelly Public: 2 plus Unitary Councillor Irving-Swift

Minute	Action				
22/94 Apologies for Absence:					
No apologies were received					
22/95 Minutes of the Meeting Thursday 27th October 2022					
The minutes of the meeting held on Thursday 27th October 2022 were approved					
22/96 To receive an update on outstanding actions and to note any matters a	rising from the				
minutes not included on this agenda for report only:					
The Clerk gave the following updates in relation to the action record:					
• There has been no progress to report in relation to the lease on the Pocket Park					
• Joe Hutchinson has looked at the trees at the rear of The Leys, Clerk is waiting					
to receive a quote					
• David Cliffe will provide a quote for tidying the land to the rear of The Leys next					
to the walkway, with councillors giving approval to dispose of mud/rubble into the					
Spinney					
22/97 Declarations of Interest and Dispensations:					
None					
22/98 Public Participation;					
None					
22/99 Agenda					
a) To receive an update regarding The Spinney boundary					
 Cllr. Gorrod referred to the document previously signed by the Parish Council in 2006 and held by Land Registry and asked Councillors if they accepted where the boundary lay according to those records. Cllr. Brotherton said that there is a piece of land next to 6a Northampton Road from which the Parish Council receives a Wayleave from Western Power. Cllr. Brotherton said that there was also an exchange of letters with 6a as goodwill for their use of the land adjacent to the Playing Field. Cllr. Gorrod said that the Council should ensure the records show where land is owned by the Parish Council as in the Wayleave. Cllr. Curtis said that where the boundary with The Leys was agreed and signed by the Chairman in 2006 the Council should accept that; where there has been encroachment this should be challenged. Cllr. Gorrod said that the Parish Council can send a letter to residents backing onto the Spinney from The Leys similar to that sent in 1995. Councillors agreed and approved the following actions: i. The Clerk to contact Land Registry regarding the Western Power Wayleave and boundary with 6a. Cllr. Brotherton was to review documents to determine if anything had previously been agreed regarding the boundary with 6a ii. That the boundary between the Spinney and houses backing onto it from The Leys and shown on Land Registry records was accepted by Councillors iii. The Clerk to re-issue the 1995 letter to all affected residents together with relevant Land Registry information 	Clerk Clerk				
b) To review SID data and consider any further actions to be undertaken					
Cllr. Gorrod said that the SID data had been circulated by the Clerk and it had also					
been sent to the Police as it showed a number of vehicles travelling at significant					
excess speed at lunchtimes.	Cllr. Forder				

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Cllr. Forder said that in order to take part in the Community Speedwatch scheme, the					
Police said there needed to be at least 3 volunteers to carry out checks. Cllr. Hughes					
said that he would be willing to be a volunteer.					
c) To consider if the Parish Council should support/fund a warm space at the V	illage Hall				
Cllr. Gorrod said that he was approached by a resident in relation to the Warm					
Spaces scheme coordinated by WNC. As the nearest locations were at Naseby and					
Clipston, Cllr. Gorrod asked if the Councillors felt it could be organised in Welford.					
Cllr. Gorrod said that the Village Hall was fairly well booked in mornings for various					
events and so it would be difficult to organise anything in that building. Cllr. Brotherton					
suggested that the Congregational Chapel might be an appropriate space.					
Councillors agreed that if WNC money was available it should be applied for to run					
the scheme. Councillor Gorrod said that the village volunteer group might be able to					
assist with this project. Clerk to contact the Congregational Chapel and WNC to	Clerk				
check if a grant was still available. Councillors authorised funding of up to £300 for					
the scheme, if necessary and if funding not available from WNC.					
d) To review the use of the gated access from West End to the Playing Field and	d the issue of				
keys to the gate padlock					
Cllr. Gorrod said that there was no record as to who might have a key to the gates to					
the Playing Field, other than those held by the Clerk, the Deputy Chairman and the					
grass cutters for the village. Cllr. Curtis said there could be an insurance issue if a					
car drove onto the field to use the Youth Centre and there were children present.					
Councillors agreed that the padlock should be changed on the gate, with a key given					
to the WYCC; users of WYCC could drive on the hard standing in front of WYCC to	Clerk				
drop people or goods off but should avoid reversing on the grass or parking on the	CIGIR				
hard standing.					
e) To consider and approve the purchase of a replacement Defibrillator cabinet	for the phone				
kiosk at a cost of £475 plus £95.00 VAT					
The Clerk had circulated information regarding a defibrillator cabinet to replace the					
one in the phone kiosk prior to the meeting. Councillor Gorrod said that the current					
cabinet beeped intermittently and did so when previously installed outside the Village					
Hall. The volunteers who look after the defibrillators had recommended replacing the					
cabinet as it can be an annovance to adjacent residents as well as in case the					
beeping was an indication of cabinet failure. A benefactor who wished to remain					
anonymous offered to pay for the cabinet. This was gratefully accepted by the					
Councillors. The Clerk said that he had spoken to Jamie of JAW Maintenance of	Clerk				
Lutterworth who are fully accredited electricians. They were prepared to instal the	OICIK				
cabinet at no charge, but asked for a mention in The Bugle. Councillors also agreed					
to make a donation of £50 to the Fire Services charity in recognition of the installation					
by JAW.					
f) To approve the quote from David Cliffe of £350 plus £70.00 VAT to cut the her	dao on				
Newlands Road	uge on				
Cllr. Hughes commented that there was ivy growing on the trees and bushes which					
need to be removed. Councillors agreed for David Cliffe to be consulted if the quote					
included the ivy removal, and if that was the case the quote was accepted or	Clerk				
otherwise would need to be resubmitted for any additional cost to be approved at the	OICIK				
January meeting.					
g) To receive an update regarding the Pocket Park					
The Clerk said that both the Chairman and Secretary of the Pocket Park committee					
had stood down and no one had come forward to take their places. The group agreed					
to continue with some maintenance work through the year as volunteers, and the					
• •					
Clerk has a list of their names for insurance purposes. The Council will maintain the					
Pocket Park budget and consider any spend on improvements or safety matters	Clark				
before they are undertaken. The Councillors asked that when the volunteers	Clerk				
undertake any work they should notify the Clerk for insurance purposes and					
monitoring.					
 h) i) To consider the first draft of the Council budget and Precept for 2023 ii) To consider and approve the opening of an Instant Access Savings Account with Unity 					
Trust	in with Only				
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The Clerk gave an overview of the proposed budget for 2023/24 and the spend on	
larger items. He said that the fixed price electricity contract would expire in January	
2024 and there would be one month in 2024 when any increased costs would have	
to be met. The Clerk said that he was still waiting for the final quote to install 3 new	
v	
street lights, the cost of which is likely to be about £6k. Councillors suggested that	
the proposed budget should be increased by £2k to allow for the lights and other	
services and for the budget to be agreed at the January meeting.	
i) To approve and accept the Council Risk Assessment and Internal Controls Po	olicy 2023
Councillors approved the document which had been circulated prior to the meeting	
j) Clerks update	
The Clerk said that the tree at the entrance to the Playing Field from The Leys has	
now been trimmed (as agreed at the June meeting) at a cost of £185.	
The Clerk said that work to replace play equipment in the children's play area would	
commence in early February.	
22/100 Planning	
a) To note updates from previous Planning Applications	
The Clerk said that there was only one change on the list circulated, that was the	
owner of School House, West End had submitted an appeal to the decision made by	
WNC as to the height of the fence. No decision has been updated as yet.	
The Clerk advised Councillors there had been no change in the status of the Slurry	
Lagoon application and it would not now be heard by the WNC Planning Committee	
until January 2023 at the earliest.	
b) To consider asking WNC to issue a section 215 notice or use the Planning (L	isted Buildings
and Conservation Areas) Act 1990 in relation to 13 High Street, Welford	
Cllr. Gorrod said that as a result of a letter from a resident, he felt that the property	
at 13 High Street was in a serious state of disrepair and had been for some time. The	
footpath in front of the building was also closed and not allowing any pedestrian	
access for the past year. The Councillors agreed that an approach should be made	
to WNC to issue a section 215 notice or requirement under the Listed Buildings and	Clerk
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representative needed surgery.	to talk to partners in the practice as t	to their	plans for the			
22/102 Finances						
	gh verified the bank reconciliation und	dertaken	on the 28 th			
November 2022						
b) Councillors noted th						
2022 was £59,177.93						
c) Councillors noted th						
November 2022 for £95		<u> </u>	100			
	e Standing Order paid on the 9 th Novem	ber to th	ie ICO			
£35.00	a novement of C440.00 was made on 4	th Never	mh ar 2022 ta			
	e payment of £440.00 was made on 4 or repairs to the bus shelter window as					
	t on the 27 th October 2022 WNC paid £4					
	epaid to WNC on 4 th November 2022	,512.13				
	d the following payments					
PAYEE	REASON		£			
Staff costs	Salaries – November & December		1468.26			
R&G	October and November grass cut		1925.07			
2Commune	Website and email		888.00			
E.ON	West Street light repair		28.16			
Tim Underhill	SID battery		99.00			
NCALC	VAT recovery scheme		81.40			
Barbara Osborne	Payroll services		67.50			
22/103 Confidential business held in accordance with Standing Order 2d, Public and Press to						
be excluded from this						
	/ scales for staff ne NALC agreement for pay in relation to	o the Cl	ark			
Councillors agreed to adopt the Government national minimum wage increase from £9.50 an hour to £10.42 in April 2023						
	eeting: Thursday 26th January 2023					
The meeting closed a						
Signed that the Minutes are a true and accurate record						
Signed by Chairman Date		Dated				