**WELFORD PARISH COUNCIL**

**MEETING OF THE PARISH COUNCIL**

**To members of the Council: You are hereby summoned to attend a meeting of Welford Parish Council on Thursday 8th December 2022**

**in the Village Hall, West Street, Welford NN6 6HU commencing at 7:30pm**

**AGENDA**

1. To receive and approve apologies for absence
2. To receive and approve for signature the Minutes of the Meeting Thursday 27th October 2022
3. To review actions
4. Declarations of Interest and Dispensations

*(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)*

1. **Public Participation**
2. **Agenda**
3. To receive an update regarding The Spinney boundary
4. To review SID data and consider any further actions to be undertaken
5. To consider if the Parish Council should support/fund a warm space at the Village Hall
6. To review the use of the gated access from West End to the Playing Field and the issue of keys to the gate padlock
7. To consider and approve the purchase of a replacement Defibrillator cabinet for the phone kiosk at a cost of £475 plus £95.00 VAT
8. To approve the quote from David Cliffe of £350 plus £70.00 VAT to cut the hedge on Newlands Road
9. To receive an update regarding the Pocket Park
10. i) To consider the first draft of the Council budget and Precept for 2023

ii) To consider and approve the opening of an Instant Access Savings Account with Unity Trust

1. To approve and accept the Council Risk Assessment and Internal Controls Policy 2023
2. Clerk’s update
3. **Reports**
4. Highways Report
5. Rights of Way update
6. Playing Field Inspection
7. Welford Youth and Community Centre
8. Village Hall

1. **Planning**
2. To note updates from previous Planning Applications
3. To consider asking WNC to issue a section 215 notice or use the Planning (Listed Buildings and Conservation Areas) Act 1990 in relation to 13 High Street, Welford
4. **Finances**
5. Cllr. McCullagh to verify bank reconciliation undertaken on the 28th November 2022 and to report to council
6. To note the bank working balance at Unity Trust on the 2nd December 2022 was £59,177.93
7. To note standing order for street lighting paid to SSE on the 16th November 2022 £95.49
8. To note the Standing Order paid on the 9th November to the ICO £35.00
9. To note payment of £440 was made on 4th November 2022 to Stefan the Handyman for repairs to the bus shelter window
10. To note that on the 27th October 2022 WNC paid £4,012.19 to WPC. This was an error and was repaid to WNC on 4th November 2022
11. To approve payments:

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| --- | --- | --- |
| **PAYEE** | **REASON** | **£** |
| Staff costs | Salaries – November & December | 1468.26 |
| R & G  | October and November grass cut | 1925.07 |
| 2Commune | Website and email | 888.00 |
| E.ON  | West Street light repair | 28.16 |
| Tim Underhill | SID battery | 99.00 |
| NCALC | VAT recovery scheme | 81.40 |
| Barbara Osborne | Payroll services | 67.50 |

Date of the next meeting – 26th January 2023

**10.** Confidential business held in accordance with Standing Order 2d, Public and Press to be excluded from this section

* To discuss pay scales for staff

Ian Kelly

Ian Kelly, Clerk to Welford Parish Council,

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Date 2nd December 2022