

WELFORD PARISH COUNCIL

Meeting of the Parish Council held on
Tuesday 27th September 2022 commencing at 7:30pm
in the Village Hall, West Street, Welford

Present

Councillors: Dr. M Gorrod (Chairman), Mr. N Brotherton, Mr. T. Forder, Mr. W Hughes, Mr. T. McCullagh, Mrs. S. Phelan

Clerk: Mr. I Kelly

Public: 2

| Minute | Action |
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| 22/75 Apologies for Absence: | |
| Mr. A. Curtis | |
| 22/76 Minutes of the Meeting Thursday 28th July 2022 | |
| The minutes of the meeting held on Thursday 28 th July 2022 were approved | |
| 22/77 To receive an update on outstanding actions and to note any matters arising from the minutes not included on this agenda for report only: | |
| The Clerk gave the following updates in relation to the action record: <ul style="list-style-type: none">• There has been no update on the lease for the Pocket Park. WNC is working on an asset transfer policy which will be monitored.• The Parish Council has signed the NCALC proposal for the NALC/OVW/SLCC Civility and Respect project | |
| 22/78 Declarations of Interest and Dispensations: | |
| None | |
| 22/79 Public Participation; | |
| None | |
| 22/80 Agenda | |
| a) To receive an update regarding the replacement of play equipment on the Playing Field | |
| The Clerk provided Councillors with four proposals and quotes received from suppliers. The quotes were for a replacement of three items in the children's play area and to consider installing an aerial runway. The Clerk also provided information from the Public Loans Board should they wish to proceed with a loan to purchase all items at the same time. Councillors agreed that in the current financial climate the replacement of equipment would be undertaken from reserves and not by way of a loan. As all the equipment was similar in what was offered from the suppliers and what was being replaced, Councillors agreed that a survey was not now required. It was agreed that the preferred supplier was Creative Play and they would be asked to provide an updated quote for the Clyde Activity Centre and toddler swing only which could then be considered at the October meeting. Any other equipment in need of replacement would then be considered in the next financial year. | Clerk |
| b) To consider further improvements as highlighted in the Neighbourhood Plan | |
| Cllr. Forder had provided an updated list of identified issues. Cllr. Gorrod said that a number of residents had raised concerns about the state of buildings and land around the village. It was agreed that these could be raised with WNC for action to be undertaken as part of the Neighbourhood Action Plan | |
| c) To receive an update regarding The Spinney boundary | |
| The Clerk said that he had carried out the research on Land Registry files and found there were some discrepancies where boundaries had been recorded. The Clerk proposed that he would contact Land Registry in order to have the records reviewed and amended before any further actions are considered by the Council. | Clerk |
| d) To approve the quote from Stefan Bortos for the repairs to the bus shelter and also the bin in the play area | |
| The Clerk had circulated a quote from Stefan Bortos to undertake repairs to the bus shelter window and the concrete litter bin in the children's play area. Councillors agreed to the quote of £440 for the repair to the window. Councillors also said that there was an issue with the edge of the roof above the window and asked while Stefan was undertaking this repair if he could also look at the roof. | Clerk |

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| <p>In relation to the concrete litter bin, the Clerk said that this is now being emptied regularly by WNC and Councillors agreed that it should not now be covered and declined the quote to have it repaired.</p> | |
| <p>e) To consider and approve the proposed noticeboard from Green Welford for use in the bus shelter</p> | |
| <p>The Clerk had circulated a request from Green Welford to install a re-purposed window frame as a notice board in the bus shelter. It would be lined at the back with wood and magnetic paint, have a Perspex pane at the front together with a lock and stained. This was approved by Councillors who thought the reuse of a window frame was an appropriate green solution..</p> | <p>Clerk</p> |
| <p>f) To receive an update regarding the defibrillators</p> | |
| <p>Councillor Gorrod said that at the last meeting Councillors had approved the purchase of a new defibrillator for the telephone kiosk. Before the order was placed, replacement batteries and pads for the old defibrillator were delivered. They were installed in the old defibrillator, checked by the volunteers as working correctly and placed in the cabinet. The Council had a credit balance of £102 with the Defib Store and this has paid for the defibrillator batteries and pads. There was an issue with the AED cabinet in the telephone kiosk beeping, this was looked at by Barry Jones and there has been no further issues since then.</p> | |
| <p>g) To consider making an application for the Elizabethan Public House to be made an Asset of Community Value (ACV)</p> | |
| <p>Cllr. Gorrod said that an unsuccessful attempt was previously made to make the Elizabethan PH an Asset of Community Value (ACV) after planning permission was granted for the creation of flats and a smaller pub. Now that the Elizabethan is trading as a going concern, the Council should submit an ACV application as the Elizabethan furthers the social wellbeing and social interests of the local community and it is important to maintain it within the village. Councillors approved for an ACV application to be made to WNC.</p> | <p>Clerk</p> |
| <p>i) To consider and approve further planting along the edge of the green area in Roundhouse Close</p> | |
| <p>Cllr. Gorrod said that the Clerk had circulated photographs of a corner of the green area in Roundhouse Close. The photographs had been sent in by Wendy Beard of 9 Roundhouse Close on the 9th August and she had applied to plant laurel bushes along the edge of the green nearest the driveway where she parks her car; furthermore she asked to either buy or rent a corner of the green and to continue the fence line and cover the ground with wood chip to ensure access 24/7. The resident had been advised by the Clerk that the Council would not normally rent or sell the land it owns. Cllr. Gorrod said that a photograph had been taken on the 22nd September showing that shrubs had been removed, some laurel bushes had been planted along the grass edge and bark had been scattered and replaced the shrub area. Councillors agreed that laurel bushes should be planted along the edge of the area at a cost of up to £15 and bark should be purchased to be placed in the seating area in the centre of the green at a cost of up to £30 for 3 bags. Councillors agreed that it was not the relevant authority to deal with neighbour disputes. The Clerk was asked to inform Wendy Beard of the Council's decision on planting the area along the edge of the driveway to ensure the it is not isolated from the main grassed area.</p> | <p>Clerk</p> |
| <p>j) To receive a report from the Chairman following the death of Her Majesty Queen Elizabeth II</p> | |
| <p>Cllr. Gorrod that following the death of Queen Elizabeth II, Operation London Bridge protocol was enacted. Cllr. Gorrod had submitted a letter to the Royal.uk website on behalf of the Council. The flag was lowered and raised at the appropriate time s by Julian Howell-Jones throughout the period of mourning and it was agreed by Council to send a letter of appreciation to Julian Howell-Jones. Cllr. Gorrod read out the Proclamation at the Church on Sunday 11th September and around 60 residents attended together with Church representatives, Guides, Brownies, Scouts and two Unitary Councillors. Cllr. Gorrod was also invited to deliver a reading at the service of remembrance in the church on Saturday 17th September.</p> | <p>Clerk</p> |
| <p>l) Clerks update</p> | |
| <p>The Clerk gave the following updates:</p> <ul style="list-style-type: none"> Correspondence had been received from Hilary Hunt indicating that they had welcomed Dutch friends who were introduced to Rita Refill Roadster, | |

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| <p>Ekofika, the community recycling boxes at the bus stop and the village charging points. They were extremely impressed with all these “green” initiatives which Hilary Hunt had forwarded with their compliments</p> <ul style="list-style-type: none"> • A resident of Northampton Road was parking their car in the lay by and obstructing the view of the safety camera van. This led to no visits in June and July by the Police Safety Camera van. Following delivery of a letter from the Clerk to the resident the Police van has been able to continue their detection work • Fisher German have served notice that they are carrying out a rent review on the allotments under Section 12 of the Agricultural Holdings Act on behalf of Lucettes Trust. The service of the notice protects their clients position and allows discussions to be held this time next year as to whether or not a review is appropriate. Morley Allotment Association has been informed. | | |
| 22/81 Reports | | |
| a) Highways | | |
| Cllr. Gorrod said that there continued to be issues with pot holes. There is a build up of gravel at the junction of Hemploe and Court Lane and subsidence has occurred near to the canal bridge which will be monitored. The Clerk will raise the issue of the leak and algae at the junction of West Street and High Street with Cllr. Harris | | |
| b) Rights of Way | | |
| Cllr. Gorrod said that there were no issues with all paths accessible | | |
| c) Playing field | | |
| Cllr. Brotherton said that the bulbs that are being planted as part of KidsFest will be planted at one end of the Youth and Community Centre nearest to West End, as the dry summer has made the ground where the Jubilee tree is to be planted too dry. | | |
| d) Speed Indicator Device (SID) report | | |
| SID reports have been received, circulated to Councillors and placed on the website | | |
| e) Welford Youth and Community Centre | | |
| Cllr. Gorrod reported that the WYCC had held their AGM recently and a copy of their financial report had been received and circulated to Councillors. | | |
| f) Village Hall: | | |
| Cllr. Phelan reported that planning permission had been granted for the work to be undertaken to the front of the Village Hall. Unfortunately the builder who provided the quote no longer carries out this work and the Village Hall Committee are looking for another builder to do the work. | | |
| 22/82 Finances | | |
| a) Councillors noted the External Auditor Report and Certificate 2021/22 | | |
| b) Councillors noted the bank working balance at Unity Trust on the 16th September 2022, £42,716.06 | | |
| c) Councillors noted standing order for street lighting paid to SSE on the 16th August 2022 £167.63 and 16th September 2022 £167.63 | | |
| d) Councillors were informed that the Clerk had purchased a ladder for the SID volunteers at £100.99 and ladder training £43.20 which has been reimbursed after the last meeting in July | | |
| d) The following payments were approved, the Clerk explained that the approved spend for the G-Rack shelves had been £49.98 for one unit and an additional shelf. This could not be achieved but two complete shelf units giving the Council 3 lots of 3 shelves was achieved for £50.00 which was accepted and approved by Councillors. | | |
| PAYEE | REASON | £ |
| Staff costs | Salaries - September | 734.13 |
| Ian Kelly | G Rack shelves, bus shelter - £51.00, 6 Laurel bushes for Roundhouse Close - £12.00, Land Registry documents (11 x £3.00/£33.00), Black Armbands £16.50, Clerk expenses £58.91 | 171.41 |
| R & G | July grass cutting | 1,111.48 |
| R & G | August grass cutting | 620.09 |

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| BHIB | Renewal of Insurance | 1,109.82 | |
| Village Hall | Planning meeting 30 th August 2022 | 7.00 | |
| Village Hall | Meetings September - December | 54.00 | |
| Fisher German | Allotment rent | 275.00 | |
| CPRE | Membership renewal | 36.00 | |
| Poppy Appeal | Donation from the Parish Council | 60.00 | |
| PKF Littlejohn | External auditor fee | 360.00 | |
| 2Commune | Email account for tree project | 42.00 | |
| Barbara Osborne | Payroll fee | 67.50 | |
| 22/83 Date of next meeting: Thursday 27th October 2022. | | | |
| The main meeting closed at 8.50pm | | | |
| Signed that the Minutes are a true and accurate record | | | |
| Signed by Chairman | | Dated | |
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