

WELFORD PARISH COUNCIL

**Meeting of the Parish Council held on
Thursday 28th April 2022 commencing at 8:30pm
in the Village Hall, West Street, Welford**

Present

Councillors: Dr. M Gorrod (Chairman), Mr. N Brotherton, Mr. A. Curtis Mr. T. Forder, Mr. W. Hughes, Mr. T. McCullagh, Mrs. S. Phelan

Clerk: Mr. I Kelly

Unitary Councillor: Mr. J. Harris

Public: 2

Minute	Action
22/32 Apologies for Absence:	
None, Cllr. Gorrod welcomed Cllr. Will Hughes to the meeting having been co-opted to the Parish Council	
22/33 Minutes of the Meeting Thursday 24th March 2022	
The minutes of the meeting held on March 24 th 2022 were approved	
22/34 To receive an update on outstanding actions and to note any matters arising from the minutes not included on this agenda for report only:	
The Clerk gave the following updates in relation to the action record: <ul style="list-style-type: none"> • EV charge point work is due to start in the week commencing 9th May with power connected on the 26th/27th May. WNC have prepared letters for nearby residents which the Clerk will distribute and display on the website • Two permanent signs have now been installed on the Playing Field outlining the permissive right of way that exists 	
22/35 Declarations of Interest and Dispensations:	
None	
22/36 Public Participation;	
Oliver Tann asked about the power output from the EV chargepoint. He was told it was believed to be about 7kw. Alice George said that she and other parents she had spoken to were concerned about the placement of the Cone Climber in the children's play area and asked if it could be located outside the play area. Cllr. Gorrod reminded Alice George that it would require a special resolution to amend the decision and there had been no strong reason to overturn the previous decision. Cllr Gorrod also said that the installation would have to meet health and safety legislation and that the Play Area was annually assessed to ensure it meets safety standards.	
22/37 Agenda	
To review the highlights/feedback of the village lighting survey and that lighting is part of the Village/Neighbourhood Plan	
Cllr. Forder gave an overview of the feedback from the lighting survey. The area of Butchers Close near to West Street and the Pocket Park were identified as in need of improvement. Councillors discussed the merits of lights along the High Street outside the Pocket Park as well as having low height lights through the park. Cllr. Brotherton agreed to join Cllr. Forder to survey this area when it was dark to determine the number of lights required. Clerk to research costs of low level lighting installation. Cllr. Forder said that Butchers Close was identified in the Neighbourhood Plan as being in need of lights and the survey continued with this theme.	Cllr. Brotherton/ Cllr. Forder Clerk
b) To consider the reply from WNC regarding the traffic calming measures on the A5199	

<p>Cllr. Gorrod said that the reply from WNC was not supportive of the installation of a traffic island near to Newlands Road. The reply did offer a number of alternative suggestions which the Council discussed. Oliver Tann provided proposals having liaised with WAG which the Councillors also discussed. Cllr. Harris said that he would support the Parish Council in their bid to improve traffic speed at this location. Cllr. Gorrod said the Council would challenge some of the assumptions made by WNC improvements using SID data and traffic enforcement camera data.. The Council agreed to request the following improvements:</p> <ol style="list-style-type: none"> I. Add three 30mph warning repeater signs at 300, 200 and 100 yards II. Get 30mph warning on road repainted at the start and add two more on northbound direction (one at Newlands junction and other just prior to current SID location) III. Add double no overtaking line from 30mph zone start to where the current lane marking stops in the 20mph zone 	<p>Clerk</p>
<p>c) To receive an update regarding the Defibrillators and to consider the purchase replacement Defibrillators</p>	
<p>The Clerk said that the current defibrillator pads were nearing their use by date and replacements were still not available from the supplier. The Clerk proposed the purchase of a new defibrillator that was suitable for both adults and children. An iPad SP1 semi-automatic Defibrillator was available at a cost of £895 plus £10 delivery and £181 VAT. The Councillors agreed to the purchase of this device which would be placed in the cabinet at the garage on Northampton Road. The Clerk said that the replacement batteries and pads for the current devices were still in short supply with no date given as to when they might be available. Cllr. Gorrod said that the proposal would be to remove both existing devices and when the batteries and pads for one device became available it would be returned to the kiosk in West Street. The Clerk recommended that the order for batteries and pads be reduced from two to one set which was approved by the Councillors. The cost for one set of batteries and pads would be £102 including delivery and VAT against the original approval for two sets at £192.</p>	<p>Clerk</p>
<p>d) To receive any updates regarding plans for the Platinum Jubilee events</p>	
<p>The Clerk said that Bill Wright was in contact with the marquee hiring company as to when it was likely to be installed on the Playing Field. Cllr. Gorrod said that the Sports Field Association was planning to hold a children's sports day on the Playing Field which the Councillors had no objections to. The Councillors reiterated that the marquee should only be erected on the Playing Field for no more than 7 days to protect the grass area. Cllr. Brotherton said that he was delaying installing the Hornbeam tree as it had been so dry recently which would not be conducive to planting the tree, The area where the tree is to be planted had been rotovated by Dave Cliffe. Alice George raised the installation of the mosaic which would be discussed at the May meeting.</p>	
<p>e) To discuss and agree a policy for groups and/or individuals to use the Playing Field</p>	
<p>Cllr. Gorrod referred to the paper circulated to Councillors prior to the meeting and said that there had always been an informal policy for use of this public space and that the proposed paper would formalise that policy. Cllr. Brotherton said that when people book the WYCC they also want to bring along additional items such as bouncy castles which the Council would have no control over. Councillors approved the policy paper which the Clerk would post on the website.</p>	<p>Clerk</p>
<p>f) Clerks update</p>	
<p>The Clerk said that a reply had been received from WNC Highways via Cllr. Harris regarding the weight restriction signs. The reply was '<i>Unfortunately the signs that are to be used do not have any permitted variants to take into account its placement in conservation areas. We have tried to keep signage to a minimum and will also ensure they are the smallest possible permitted sign. We will also use black posts instead of silver due to its status of a conservation area.</i>' No date has been provided as to when installation will take place</p>	

22/38 Planning																				
<p>a) To consider WND/2022/0271, 3 West End, Welford. Demolition of existing garage and construction of two storey side extension. Demolition of rear conservatory and construction of single storey rear extension. Replace flat roof to second floor rear extension with pitched roof. Single storey rear extension to kitchen and utility room and existing roof to be re-tiled with slate tiles.</p> <p>Cllr. Curtis said that this was a substantial two storey extension to the property and would provide off road parking which is not currently available. It is in a conservation area and the elevations match the current property and will use reclaimed bricks. Cllr. Curtis recommended that the Parish Council observe that the pitch on the proposed roof does not match the pitch of the current roof and should be considered by the conservation officer. The Parish Council had no objections to the proposed extension</p>		Clerk																		
22/39 Reports																				
a) Highways																				
<p>Cllr. Gorrod said there were follow up reports to the blocked drains on the High Street that were not dealt with by the recent visit of the drain cleaners. Cllr. Curtis said that the leak at the junction of West Street and High Street appeared to be worsening, AWA/Highways to be contacted</p>		Clerk																		
b) Rights of Way																				
<p>Cllr. Gorrod said that there were no new issues</p>																				
c) Playing field																				
<p>Cllr. Brotherton said the Playing Field had been cut this week and that the play equipment was in good order.</p>																				
d) Speed Indicator Device (SID) report																				
<p>The Clerk said that he had received a report from the new SID device which would be circulated to Councillors and placed on the website</p>																				
e) Welford Youth and Community Centre																				
<p>Cllr. Gorrod said that like a number of organisations in the village, the WYCC is having resourcing issues and is looking for someone to be a caretaker and keyholder for the site. It has also been noted that they have a halogen lamp outside the building which they may ask for a grant from the Parish Council to help replace. The committee will also be clearing out the storage area in the near future.</p>																				
f) Village Hall:																				
<p>Cllr. Phelan reported that she has met with Geoff Newman and Chris Brown from the Village Hall Committee.</p>																				
22/40 Finances																				
<p>a) The Councillors approved the AGAR statement 2021/22 which was signed by Cllr. Gorrod</p>																				
<p>b) Councillors noted the comments from the Internal Audit Report from the NCALC auditor</p>																				
<p>c) Cllr. McCullagh verified the bank reconciliation undertaken on the 5th April 2022</p>																				
<p>d) Councillors noted the bank working balance at Unity Trust on the 22nd April 2022 £38,580.06. The Clerk said that the first precept payment of £22,250 was due shortly</p>																				
<p>e) Councillors noted standing order for street lighting paid to SSE on the 18th April £167.63</p>																				
<p>c) The following payments were approved</p>																				
<table border="1"> <thead> <tr> <th>PAYEE</th> <th>REASON</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Staff costs</td> <td>Salaries</td> <td>800.25</td> </tr> <tr> <td>Bob Esling</td> <td>Pocket Park green bin</td> <td>42.00</td> </tr> <tr> <td>Joe Hutchinson</td> <td>Tree work Pocket Park</td> <td>720.00</td> </tr> <tr> <td>R & G</td> <td>Grass cutting March</td> <td>1333.78</td> </tr> <tr> <td>Village Hall</td> <td>Hire of meeting room April – July 2022</td> <td>71.00</td> </tr> </tbody> </table>			PAYEE	REASON	£	Staff costs	Salaries	800.25	Bob Esling	Pocket Park green bin	42.00	Joe Hutchinson	Tree work Pocket Park	720.00	R & G	Grass cutting March	1333.78	Village Hall	Hire of meeting room April – July 2022	71.00
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22/41 Date of next meeting: Thursday 26th May 2022, which is also the AGM. The main meeting closed at 9.38pm																				
22/42 Confidential business held in accordance with Standing Order 2d, Public and Press to be excluded from this section																				

- **To discuss pay scales for staff**

Councillors discussed pay scales for staff and the results have been recorded as a confidential minute

The meeting closed at 9.55pm

Signed that the Minutes are a true and accurate record

Signed by Chairman	Dated